



# COLUMBINE LAKE WATER DISTRICT



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## RECORD OF PROCEEDINGS

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### REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT MONDAY, APRIL 17, 2023 3:00 PM

#### 1. CALL TO ORDER

A regular meeting of the Board of Directors of the Columbine Lake Water District was called to order by President Mike Golden at 3:00 p.m. The meeting was held at the Administration Building, 1111 GCR 48, Grand Lake, CO 80447, and also remotely.

Directors Present:     Mike Golden – President  
                             Philip Goes – Vice President  
                             Mark Trumbo – Treasurer  
                             Charlene Penson – Director  
                             John (JJ) Joyce – Director

Staff Present:             Katie Nicholls – District Manager

#### 2. INTRODUCTION OF PUBLIC PRESENT

None.

#### 3. ACCEPTANCE OF MINUTES

By **MOTION**, second, and unanimous vote the March 20, 2023 meeting minutes were approved as presented.

#### 4. MATTERS BEFORE THE BOARD

##### a. **Discussion: water metering and rate study**

District Manager Nicholls stated that after the last meeting she briefly looked into the feasibility of installing water meters and noted that the Bureau of Reclamation had significant funding in their WaterSmart Grant program, which is used for water conservation programs. She noted that flat fee rates are not considered equitable and often result in a lot of wasted water. The WaterSmart Grant program strongly supports water metering applications and after conferring with the Bureau of Reclamation she thinks the District has a good chance of obtaining a grant during their next grant cycle, which is spring 2024. She noted that in order to improve their chances of awardment the District should consider having a rate study done, estimated at \$15,000 - \$20,000, and should the Board decide to pursue the grant following the study a rough estimate of costs should be collected. A lengthy discussion ensued regarding the practice of water metering, increased ability to identify leaks, that a rate study has not been done in a long time if ever, ability to change back to flat rate billing by subsequent boards, and property owner engagement throughout the process. The Board directed Staff to put out an RFP for a rate study to be considered for engagement by the Board at the next feasible Board meeting.

**b. Discussion: Three Lakes Water & Sanitation District IGA Fees**

District Manager Nicholls re-presented the Three Lakes Water & Sanitation District Intergovernmental Agreement (IGA) fee analysis provided last month. She stated that the Three Lakes Board reviewed the analysis and will be adjusting the fees effective May to match the numbers shown, with operations costs increasing and administrative cost decreasing with a total monthly increase of \$98.60. She further noted that the Three Lakes Board would like to have the increases match the IGA in place for North Shore Water District, which is increased by Denver-Aurora-Lakewood SPI as released in July each year. A lengthy discussion ensued regarding the fee analysis, employee annual wage increases, flat percentage increases verses CPI increases, and reevaluation of the analysis periodically. The Board stated they would not protest the proposed increase plan.

**c. Aqua Lagoon Agreement**

District Manager Nicholls inquired if the Board would like to renew the Aqua Lagoon Agreement, noting it would be added to the agenda at the next regularly scheduled meeting. A brief discussion ensued regarding the renewal of the Aqua Lagoon Agreement, which will be expiring next month. The Board reviewed legal advice received from the water attorney for the District, and decided it was not in the best interest of the District to continue the agreement.

**5. PUBLIC COMMENT**

None.

**6. FINANCIAL REPORTS**

By MOTION, second, and unanimous vote the checklist for March 2023 was approved as presented. By MOTION, second, and unanimous vote, the financial documents for March 2023 were approved as presented.

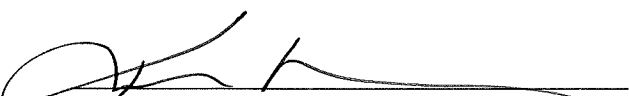
**7. SUPERINTENDENT REPORT**

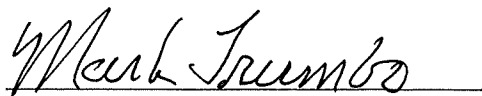
Superintendent Mike Gibboni was absent from the meeting. District Manager Nicholls noted that water usage is down.

**8. DISTRICT MANAGER REPORT**

District Manager Katie Nicholls stated that the annual Board and employee appreciation dinner will be pushed out into the summer due to difficulties in the last few years of acquiring a location before Memorial Day. She reminded re-elected candidates to arrange to perform their Oaths of Offices prior to the next meeting, but after the May 2<sup>nd</sup> election day. Finally, she inquired if the Board would consider a removal of late fee request due to an incorrectly addressed envelope by a property owner at the next meeting. The Board confirmed they would not waive late fees.

With no further business before the Board the meeting was adjourned at 4:26 p.m.

  
Katie Nicholls, Recording Secretary

  
Mark Trumbo, Secretary/Treasurer