

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday August 15th, 2022
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President
Mike Golden-Vice President
Charlene Penson-Director
Philip Goes-Director
Mark Trumbo-Treasurer

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni and District Bookkeeper Tara Knutson

Public: None.

CALL TO ORDER:

President James Kroepfl called the meeting to order at 3:00 p.m.

MINUTES:

By **MOTION** and second, and all in favor, the Board approved the minutes from the July 18th, 2022 as presented.

MATTERS BEFORE THE BOARD:

- a. **Consideration for engagement of services with Tim Day CPA, P.C. for the 2022 audit exemption**
By **MOTION** and second, and all in favor, the Board agreed to the engagement of services with Tim Day CPA, P.C. for the 2022 audit exemption and for preparation of payroll reports and W-2s.
- b. **Appoint District Manager Katie Nicholls as Budget Officer**
By **MOTION** and second, and all in favor, the Board appointed District Manager Katie Nicholls as Budget Officer.
- c. **Consideration of setting a public hearing for a user fee rate increase for the 2023 calendar year**
District Manager Nicholls explained that historically the Board has raised rates by July CPI, which is 8.2% this year. A discussion ensued regarding the economy, reserves, and impact on the budget a lower rate increase would have.
By **MOTION** and second and all in favor, the Board directed Staff to set a public hearing for the October meeting to raise the rates by 5%.

d. **Discussion of IGA fees**

The standard practice for determining the intergovernmental agreement (IGA) rate has been based on a 3% increase every even numbered year and that was agreed upon in 1994 for administrative and operations management. The increases have not and are not covering the pay increases provided to its employees every year. The CPI for this year is 8.2% and Katie proposed, and it was agreed upon by the Three Lakes Water & Sanitation District Board, a one-time 5% increase for 2023, with the terms of the IGA to be reevaluated and negotiated in 2023 for the year 2024 and beyond. The 5% increase for 2023 will be applied as an increase of \$129.00 per month for operations duties and \$122.00 per month for administrative duties.

PUBLIC COMMENT:

None.

FINANCIAL STATEMENTS:

By **MOTION** and second, and all in favor, the Board approved the checklist for July 2022 as presented.

By **MOTION** and second, and all in favor, the Board approved the financial documents for July 2022.

SUPERINTENDENT REPORT:

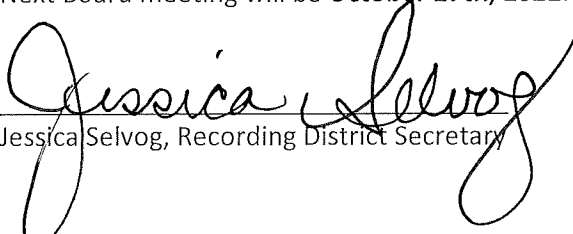
Superintendent Mike Gibboni stated that water usage was down quite a bit from last year. There may have been a leak last year that contributed to the increased water usage. There is a repair to completed at the well house; one of the motors went bad in one of the booster pumps about a month ago. They are awaiting parts to complete the repair. Several water samples will be pulled this week for State testing. There will be less required testing after this round, testing every three years will no longer be required. There was a brief discussion about the status of the generator.

DISTRICT MANAGER REPORT:

District Manager Katie Nicholls stated that she will not be able to attend the September Board meeting and offered to move the date to the 12th or the 19th or cancel the meeting since there is not anything on the agenda as of now. The Board agreed to cancelling the September meeting unless something comes up. The Board also agreed to move the December meeting up to the 12th to allow adequate time for budget finalization before state deadlines.

There being no further business to be brought before the Board, by **MOTION** and second, the meeting was adjourned at 4:12 p.m.

Next Board meeting will be **October 17th, 2022.**


Jessica Selvog, Recording District Secretary


Mark Trumbo, Secretary/Treasurer