



# COLUMBINE LAKE WATER DISTRICT



## RECORD OF PROCEEDINGS

### REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT MONDAY, JANUARY 16th, 2023 3:00 PM

#### 1. CALL TO ORDER

A regular meeting of the Board of Directors of the Columbine Lake Water District was called to order by President Mike Golden at 3:00 p.m. The meeting was held at the Administration Building, 1111 GCR 48, Grand Lake, CO 80447, and also remotely.

Directors Present: Mike Golden – President  
Philip Goes – Vice President  
Mark Trumbo – Treasurer  
Charlene Penson – Director  
John (JJ) Joyce – Director

Staff Present: Katie Nicholls – District Manager  
Jessica Selvog – District Secretary  
Tara Knutson – District Bookkeeper  
Mike Gibboni – Superintendent

#### 2. INTRODUCTION OF PUBLIC PRESENT

None.

#### 3. ACCEPTANCE OF MINUTES

By **MOTION** and second, and all in favor, the Board approved the minutes from the December 12th, 2022 Board meeting as presented.

#### 4. MATTERS BEFORE THE BOARD

a. **Resolution 2023-1-1: a Resolution designating public notice places**

By **MOTION** and second, and all in favor, the Board approved Resolution 2023-1-1.

b. **Resolution 2023-1-2: a Resolution calling a regular election**

By **MOTION** and second, and all in favor, the Board approved Resolution 2023-1-2.

c. **Consideration to change/cancel the February 2023 meeting**

The Board agreed to move the next Board meeting in February to the 13<sup>th</sup>. The meeting will be cancelled if there is nothing on the Agenda the week prior.

#### 5. PUBLIC COMMENT

None.

#### 6. FINANCIAL REPORTS

By **MOTION** and second, and all in favor, the Board approved the checklist for December 2022 as presented.

By **MOTION** and second, and all in favor, the Board approved the financial documents for December 2022 as presented.

7. **MATTERS BROUGHT FORTH BY THE BOARD FOR DISCUSSION**

JJ Joyce inquired about the accessibility and the visibility of the fire hydrants in Columbine Lake Subdivision during the winter months. There was discussion amongst the Board members and staff regarding the cost of replacing the hydrants with newer ones to increase visibility or possibly replacing the flags placed on the hydrants to be taller for better visibility. Mike Gibboni stated that new fire hydrants can cost around \$10,000.00 or more and would not be cost effective to replace if they are functioning properly, however, he will look into getting some taller flags for better visibility as directed by the Board.

JJ asked about how abnormally excessive water usage is detected within the water system since water usage is not metered. Mike Gibboni explained that the water mains are very deep and unless a leak is found inside of someone's home, it can take a long time to detect a leak before it comes to the surface. There was also some discussion about how all homeowners should be locating their shut off valves, marking where they are on their property and obtaining a key to keep on hand in case they ever need to turn their water off. The curb stop valve is the property owner's responsibility to maintain. JJ will work with the HOA and operations department to assist in helping customers locate their curb stop valves and obtain keys to have on hand in case they need to shut their water off.

8. **SUPERINTENDENT REPORT**

Superintendent Mike Gibboni stated that water usage remains very high. A leak was repaired in mid-December which was a main line break and contributed to the increased usage however, the usage remains very high despite the line being repaired. They are pretty sure that there is another leak somewhere, but it hasn't surfaced yet. They can hire a leak detector service from the front range if the leak doesn't show itself within a month or so. They are still waiting on some parts that were ordered for repairs that need to be completed at the well house.

9. **DISTRICT MANAGER REPORT**

District Manager Katie Nicholls stated that she will work on calculating the new IGA costs for the year and has begun preparing for the upcoming election. She has not heard back from the Fire Department regarding the hydrant flushing process and has asked for assistance from Director JJ Joyce with this matter to get an official standard operating procedure established.

There being no further business to be brought before the Board, by **MOTION** and second, the meeting was adjourned at 3:41 p.m.

Next Board meeting will be **February 13th, 2023**.

  
\_\_\_\_\_  
Jessica Selvog, Recording District Secretary

  
\_\_\_\_\_  
Mark Trumbo, Secretary/Treasurer