

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

#### HELD

Monday April 20, 2020  
3:00 p.m. HELD REMOTELY\*  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President  
Charlene Penson-Vice President  
Mike Golden-Director  
Philip Goes-Director  
Mark Trumbo-Secretary/Treasurer

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog.

Public: None.

#### CALL TO ORDER:

President Jim Kroepfl called the meeting to order at 3:01 p.m.

#### INTRODUCTION OF PUBLIC PRESENT:

No public present.

#### MINUTES:

By **MOTION** and second, the Board approved the minutes from the January 20th, 2020 Board meeting as presented.

#### MATTERS BEFORE THE BOARD:

- a. **Motion to approve the single signature on payables through the stay-at-home order.**

By **MOTION** and second, the Board approved to allow a single signature on payables through the stay-at-home order.

**PUBLIC COMMENT:**

No public present.

**CHIEF OPERATOR REPORT:**

Superintendent Mike Gibboni stated that water usage is pretty normal for this time of the year. About three weeks ago there was a water leak from the main water line on Western Road; it was discovered on Friday and fixed on Saturday. They will need to put in new asphalt to repair the road. This year they are required by the State to perform some additional water source testing for the spring to see if it is under the influence of ground water the cost will be approximately \$1500.00.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the Board approved the January, February and March 2020 checklist.

By **MOTION** and second, the Board approved the financial documents for January, February and March 2020.

**DISTRICT SECRETARY REPORT:**

Jessica Selvog stated that we have had a few phone calls regarding late payments but nobody has called yet to say that they can't pay their bill due to the COVID-19 virus. We are continuing to work from home as much as possible while continuing to provide the same services to our customers. We are using a drop box outside the front door and payments/paperwork can be put in the drop box to the left of the front door to help minimize and eliminate contact with anyone.

**DISTRICT MANAGER REPORT:**

Katie Nicholls stated that the election for Columbine Lake Water District was cancelled and everyone who was running can be reelected again. We will most likely have to do oaths of office remotely, which now are allowable by the Secretary of State. Three Lakes Water and Sanitation is having an election and information was given on how to vote. The election will be held at the Grand Lake Fire Station and will include a drive through process to help minimize contact due to the COVID-19 Virus.

There being no further business to be brought before the Board, the meeting was adjourned at 3:38 p.m.

Next Board meeting will be **May 18th, 2020.**

  
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Jessica Selvog, Recording District Secretary

  
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Mark Trumbo, Secretary/Treasurer