

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE WATER DISTRICT

HELD

Monday, August 18, 2014
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William E. Elliott
William J. Heffron
Charlene Penson
Mark Trumbo
Jim Kroepfl

Also present: Stephanie Kroepfl-guest
Sally Blea, Michael Gibboni & Shelly McDaniel - Staff

CALL TO ORDER

President Elliott called the meeting to order at 3:00 p.m. and opened for discussion the first agenda item.

MINUTES

The Minutes of the July 21, 2014 regular meeting was reviewed and accepted by the Board as presented.

MATTERS BEFORE THE BOARD

Public Hearing: User Fee rate increase consideration

President Elliott opened the public hearing and stated that the Board had before it a proposal to increase the user fee rates by 11%, to be applied evenly to both the fixture rate and the flat rate, after having reviewed all of the various options before it at the July Board meeting. Having reached this consensus by the Board again and receiving no comment by the public present, by **MOTION** and second the Board moved to approve a user rate increase of 11% applied evenly to both the fixture rate and flat rate. This would amount to \$228 per year for the flat rate and \$17.75 per year for the fixture rate, to become effective January 1, 2015.

Kinnikinnick Road Water Replacement Project: Consideration to move forward with Colorado Water Resources and Power Development Authority for a Loan

By **MOTION** and second the Board approved and directed Sally to complete an application to apply for a \$1,000,000 loan with Colorado Water Resources and Power Development Authority, on behalf of the District.

Kinnikinnick Road Water Replacement Project: Consideration to move forward with an Application to Energy Mineral Impact Assistance for a grant

By **MOTION** and second the Board approved and directed Sally to complete an application to apply for a \$500,000 grant through DOLA under its Energy and Mineral Impact Assistance Program.

Telephone conference with Attorney Carolyn Steffel regarding Special Counsel representation for Power Development Authority loan process – consideration of “Agreement for Legal Services”

Carolyn Steffel, an Attorney with Moses, Wittemyer, Harrison and Woodruff, P.C., joined the meeting by conference call at 3:55. The Board discussed her services as special counsel to provide an opinion letter that is required within the Power Authority loan process, and her written proposal to provide those services. Upon completion of discussion, and by **MOTION** and second the Board approved the “Agreement for Legal Services” with Attorney Carolyn Steffel.

Kennedy/Jenks Consultants: consideration of agreement for preparation of Preliminary Engineering Report

A requirement of the Power Authority loan is the preparation of a Preliminary Engineering Report (PER). Upon review of the proposal from Kennedy/Jenks to prepare the PER, by **MOTION** and second the Board approved the agreement.

Kinnikinnick Road Water Replacement Project: Discussion regarding timetable for Loan/Grant Process to Bidding Process.

Sally presented a preliminary timetable for the process to obtain a loan/grant combination and timetable for construction of the new water line. A concern was shared as to the small window of opportunity to complete the project in 2015. The Board requested that a more thorough timetable be presented as soon as more deadline dates are known.

PUBLIC COMMENT

No public comment.

CHIEF OPERATOR REPORT

Status of inspection of Water Tank

Mike reported that the Water Tank was found to be in very good shape with no problems to address. A written report will follow, although we are in receipt of a DVD showing the cleaning and inspection of the Tank.

Water Use

Mike reported that water use is down by 40% over this time last year.

FINANCIAL REPORTS

By **MOTION** and second, the checklist for July was approved. The Financial documents for July were reviewed and accepted as presented.

DISTRICT SECRETARY REPORT

All Board members will be attending the Special Districts Association Conference in September.

The next meeting is scheduled for September 15th at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 5:35 p.m.