

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday August 17, 2020
3:00 p.m. at the Administration Building and remotely
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President
Mike Golden-Vice President
Charlene Penson-Director
Philip Goes-Director

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog

Public: Lee Petrides

Mark Trumbo-Secretary/Treasurer-Absent

CALL TO ORDER:

President Jim Kroepfl called the meeting to order at 3:00 p.m.

PUBLIC COMMENT:

No public present.

MINUTES:

By **MOTION** and second, the Board approved the minutes from the June 15th, 2020 Board meeting with corrections to the date in four spots.

MATTERS BEFORE THE BOARD:

A. Consideration for engagement of services with Day & Associates for the 2020 Audit Exemption:

There was some discussion about the cost of the audit exemption. The total cost estimate was \$2,100.00. By **MOTION** and second and all in favor, the Board approved the engagement of services with Day & Associates for the 2020 Audit Exemption.

B. Lee Petrides RE: Request for payment from the District for damages done to his sewer line by the District during the water line replacement project.

Superintendent Mike Gibboni stated that Lee Petrides has been having problems every winter with his sewer service line freezing since the replacement of the water lines on Kinnikinnick about four years ago. He has had Good to Go come out to try to figure out why his sewer service line keeps freezing. They scoped his sewer service line and took video of it. It showed that his sewer service line was crossed by the new water line that was installed and it was damaged in the process by the company who replaced the water line on Kinnikinnick. Mr. Petrides is looking to get reimbursed for the repair of his sewer service line. Mike stated that the Contractor who had replaced the water lines had a two-year warranty on their work. A discussion ensued regarding responsibility, the contractor, discrepancies on the estimate, and construction deadlines with the county. The Board directed Staff to reach out to the contractor, and insurance company as necessary.

C. Discuss late payments due to mail issues.

Katie stated that the District has been frequently contacted regarding late penalties, and specifically people not getting their bills due to the slowing of the mail or not getting them at all. There is only one reminder letter sent out to remind customers that their payment is overdue and is set to be sent out in July. Tara stated that the bill is due by the end of March but feels that maybe the District should look at sending the late payment notice out earlier. A discussion ensued regarding state statute requirements, the district being confused with the HOA, welcome letters sent, if late fees should be forgiven, and potential timeline to send out a reminder letter. The Board directed Staff to send out penalty payment statements in mid-April next year. No penalties were forgiven.

SUPERINTENDENT REPORT:

Superintendent Mike Gibboni stated the water usage has continued to be pretty normal for this time of the year. The usage in July topped 2,000,000 gallons which is a new high. They are continuing testing of the spring and are hoping to get a clean bill of health from the state. The lead and copper testing are complete and awaiting results. Phil Goes asked if the water pressure surge issue was fixed from last year yet. Mike stated he believes it was but will double check on that and get back to them. Mike Golden noted that Mike Gibboni has been with the District for 15 years now.

FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the June 2020 checklist.

By **MOTION** and second, the Board approved the July 2020 checklist.

By **MOTION** and second, the Board approved the Financial Statements for June 2020.

By **MOTION** and second, the Board approved the Financial Statements for July 2020.

DISTRICT SECRETARY REPORT:

Jessica stated she has sent out "Dry Tap Agreements" to four customers that needed to do this. The Columbine Lake Water District's Rules and Regulations require that the customer sign the Dry Tap Agreement at the time they purchase their water tap. The agreement is good for six months and if they haven't built their home within that six months, then they will need to renew the Dry Tap Agreement by submitting a request in writing to the Board of Directors along with a \$25.00 payment. They can apply for six-month extensions three times. If their home is not built at the end of that time then they are billed the annual base rate plus an agreed upon amount of water fixtures from the Board of Directors.

DISTRICT MANAGER REPORT:

Katie wanted to make the Board aware, because Phil Goes brought it to her attention recently, that there are District water rights listed as abandoned on the state website. The one that is on the list is one that we did not need to keep because that spring dried up. Mike Gibboni stated that it's his understanding that there used to be a second spring that fed the spring house but it dried up and a well was drilled that supplies the water to the spring. There was some discussion about changing dates of the Board meetings in October, November and December for budgeting purposes.

There being no further business to be brought before the Board, the meeting was adjourned at 4:05 p.m.

Next Board meeting will be September 21st, 2020.


Jessica Selvog, Recording District Secretary


Mark Trumbo, Secretary/Treasurer