

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

#### HELD

Monday, July 17, 2017  
3:00 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Bill Heffron  
Jim Kroepfl  
Charlene Penson  
Mark Trumbo  
Geoffrey Schaney

Also present: Mike Gibboni and Heather Hough- Staff

#### CALL TO ORDER

President Heffron called the meeting to order at 3 p.m.

#### MINUTES

By **MOTION** and second, the Board accepted the May 15, 2017 Minutes as presented.

#### MATTERS BEFORE THE BOARD

##### **Chief Operator discussion regarding Facilities Plan and Future Projects:**

Mike stated that many of the projects included in the Facilities Plan have been completed, including the Booster Pump at the water tank, the upgrade to treatment at the Well House and the Kinnickinnick water line replacement project. One project listed but not completed is the upgrade to the spring house, which is still working well. A redesign may prompt the State to reclassify the water from ground to surface water, and would become a huge expense for the District to meet the requirements of surface water. At this time the State is not managing spring (ground) water. Another project also still on the list is the fire system that included drawing water from the lake, which is a project the District should discuss at some time in the future.

Mike stated that he cannot get the leak detector to answer his calls. The Board directed Mike to search further in his effort to obtain someone to do the leak search.

Mike also noted that the annual State inspection was completed. He feels confident that the inspection was passed with no problems noted. The State's report should be received this week and a copy will be provided to the Board.

The Board is interested in a tour of the Columbine Lake facilities. The tour was scheduled as the final activity at the next meeting on August 21.

**Consideration of Resolution #2017-7-1: Grand Mountain Bank signature authorization:**

President Heffron noted that Bank documents need to be re-signed each time there is a new Board member to add their name to the signatory list. By **MOTION** and second the Resolution was approved for signature.

**CHIEF OPERATOR REPORT:**

Mike stated that water usage is higher than the previous year. It just could be that there are more homeowners and visitors this year to the subdivision, contributing to the rise in use. Still, it is important to get a leak detector onsite to perform a search for leaks.

**FINANCIAL STATEMENTS:**

Director Schaney inquired about the Emergency Pool Fund. Under Assets/ColoTrust it is listed as "zero" compared to May 2016 which had a value of \$78,081.90. The District's Bookkeeper, Robin, stepped in and stated that the funds were switched to and are now listed under Grand Mountain Bank, which is an active fund, since Colorado Trust does not have the ability to write checks.

Mike stated that the District recently paid \$60 to a Certified Technician to have a backflow preventer checked and tested at the club/pool house. The backflow preventer check is one of the items that the State requires in order to pass the annual inspection. He inquired if the District should be paying this bill in light of the fact that it is the HOA's responsibility to maintain it. The Board agreed to pay the expense at this time but to write a letter to the HOA informing them that full maintenance of the backflow preventer and any failures would be their responsibility.


By **MOTION** and second, the checklist for May/June was accepted as presented. The Financial documents for May/June were reviewed and accepted as presented.

**DISTRICT SECRETARY REPORT:**

New SDA Board Member Manuals are available and are also available on the SDA website. The SDA conference will be held in September and staff will sign up any Board Member who wants to attend. The SDA Insurance Pool sponsors scholarships for new Board members, so if Director Schaney wishes to attend, staff will apply for the scholarship. Chairman Heffron discussed with the Board his future on the Board. It was agreed by all that he remain on the Board until a replacement is found, or May, 2018, whichever is sooner. Notice of a pending vacancy will be posted at the Post Office, HOA office, and Clubhouse, and given to the HOA for their next newsletter.

The next meeting date is set for August 21, 2017.

There being no further business to be brought before the Board, the meeting was adjourned at 4:07 p.m.

  
Heather Hough, District Secretary

  
Mark Trumbo, Secretary/Treasurer