

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday, November 16, 2015
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William Elliott
William Heffron
Charlene Penson
Mark Trumbo
Jim Kroepfl

Also present: Mike Gibboni, Sally Blea and Jordan Negri – Staff

CALL TO ORDER

President Elliott called the meeting to order at 3:00 p.m. and opened for discussion the first agenda item.

MINUTES

The Minutes of the October 19, 2015 meeting were reviewed and accepted by the Board as presented.

MATTERS BEFORE THE BOARD

Kinnikinnick Water Line Replacement – Consideration of Change Order No. 3

This Change Order has been signed but is before the Board for formal action. By MOTION and second, the Board approved Change Order No. 3 in the amount of \$9,727.61. It allows for an increase in the cost of the project to pay for excavation of a large rock found in cul de sac No. 3 that had to be broken up with a rock breaker in order to be removed, and also for the removal and disposal of an existing air-vac manhole and electrical switchgear.

Consideration of Change Order No. 5

By MOTION and second, the Board approved Change Order No. 5 in the amount of \$134,227.39. This Change Order allows for an increase in the cost of the project to pay for installation of 6 inches of Class 6 aggregate base course over an area of 13,133 square yards to provide full roadway restoration for the entire length of Kinnikinnick Road and the cul de sacs. It also provides for removal of an additional 505 cubic yards of rock found in the trench during construction and the import of an additional 484 cubic yards of backfill materials to fill in the void created by the removed rock. As well, the Change Order included an adjustment of the contract based on the actual quantities installed.

First Hearing on proposed 2016 Budget

District Manager Sally Blea noted that the time and date of this budget hearing was published in the paper on October 22, 2015. A review of the budget documents was had with no changes requested by the Board. The documents will be finalized in Resolution format at the next Board meeting in December, and when approved, will be posted on the District's website.

There was also discussion regarding an increase in user fees. It was decided that in July of 2016 after the Denver/Boulder Consumer Price Index has been released, the Board will review its fee structure again for a possible increase in the year 2017.

Approval of Policy on Control of Backflow and Cross-Connections

By **MOTION** and second, the Board approved the "Policy on Control of Backflow and Cross-Connection", a policy required by the State. Part of this policy requires the installation of a back-flow prevention assembly of a make, model and size approved by the District. Enforcement will start with new homes being built, but would not be required on existing homes, unless a remodel would allow for it to be installed.

CHIEF OPERATOR REPORT

Water Usage

Mike reported that water usage is up due to the flushing and testing of the new water lines but should be leveling out in the next month.

FINANCIAL STATEMENTS

By **MOTION** and second, the checklist for October was approved. The Financial documents for October were reviewed and accepted as presented.

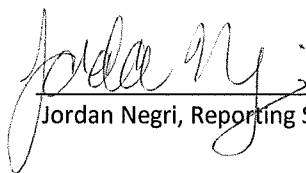
DISTRICT SECRETARY REPORT

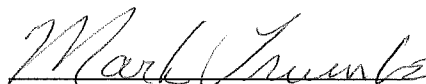
Review and Comment of the District Newsletter

President Elliott commented that he would like information on the SDA Conference included in the newsletter as well as information regarding the budget. It was discussed that since the project on Kinnikinnick is now complete, we can go back to the regular routine of newsletters once in the spring and once in the fall.

The next meeting is scheduled for December 21 commencing at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 4:51 p.m.


Jordan Negri, Reporting Secretary


Mark Trumbo, Secretary/Treasurer