

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday September 16, 2019
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President
Charlene Penson-Vice President
Mark Trumbo-Secretary/Treasurer
Mike Golden-Director
Philip Goes-Director

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni and District Secretary Jessica Selvog
Public: None.

CALL TO ORDER:

President Jim Kroepfl called the meeting to order at 3:01 p.m.

PUBLIC COMMENT:

No public present.

MINUTES:

By **MOTION** and second, the Board approved the minutes from the August 19th, 2019 with the correction of Mike Gibboni being present for the meeting.

MATTERS BEFORE THE BOARD:

Appoint District Manager Katie Nicholls as Budget Officer:

By **MOTION** and second, the Board appointed District Manager Katie Nicholls as Budget Officer.

CHIEF OPERATOR REPORT:

Superintendent Mike Gibboni stated the water usage is normal for this time of the year. There was a sensor failure at the tank booster pump on September 12th, 2019 around 10:00 p.m. The booster pump maintains pressure in the system when the well house and spring house are not running and the tank is full. The sensor failed so the system was then pressurized which caused a service line break and problems with some

customers' hot water heater pressure release valves failing. The sensor has been fixed. District Manager Katie Nicholls stated that due to concerns that second homeowners may not be currently in their homes, we had Columbine Lake HOA send out an email to all home owners explaining what had happened and encouraging homeowners to check their property for any potential water related issues. The District's insurance company has been contacted and is responding to the individual claims. Mike Gibboni stated that he is working with Browns Hill to change the system's automatic response to shut down instead of ramping up.

FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the August 2019 checklist.

By **MOTION** and second, the Board approved the Financial Statements for August 2019.

DISTRICT MANAGER REPORT:

District Manager Katie Nicholls presented the new 2020 fee schedule, rates for administration, site monitoring and operations were increased by three percent as outlined in the Intergovernmental Agreement with Three Lakes Water and Sanitation District. She noted that Three Lakes has contracted with McMann and Associates for their 2019 audit and has requested a bid for Columbine Lake Water District. She further stated that based on recommendations from previous audits she would like to budget for Day and Associates, the accountant contracted with Three Lakes and North Shore, to close out the books at the end of the year and assist with the audit. Day and Associates has proven to be a valuable resource for both Districts in not only ensuring the necessary separation of duties for the auditor by reducing the needed adjustments to the books, but also in the general cleanup of the bookkeeping.

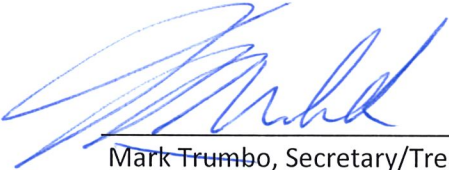
The Board discussed a desire to tour the Three Lakes Water and Sanitation District facilities. It was scheduled for October 14th at noon.

There being no further business to be brought before the Board, the meeting was adjourned at 3:40 p.m.

Next Board meeting will be October 14th, 2019.



Jessica Selvog, Recording District Secretary



Mark Trumbo, Secretary/Treasurer
M.W. Gordon