

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday September 21, 2020
3:00 p.m. at the Administration Building and remotely
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President
Mike Golden-Vice President
Charlene Penson-Director
Philip Goes-Director
Mark Trumbo- Secretary/Treasurer

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog

Public: None.

CALL TO ORDER:

President Jim Kroepfl called the meeting to order at 3:07 p.m.

PUBLIC COMMENT:

No public present.

MINUTES:

By **MOTION** and second, the Board approved the minutes from the August 17th, 2020 Board meeting with one correction.

MATTERS BEFORE THE BOARD:

- A. Motion to appoint Katie Nicholls as Budget Officer pursuant to C.R.S. 29-1-104**
By **MOTION** and second, the Board appointed Katie Nicholls as Budget officer pursuant to C.R.S. 29-1-104.
- B. Consideration of alternative October Board meeting date on or before October 15, 2020 pursuant to C.R.S. 29-1-105**
Katie stated that the Budget is supposed to be presented to the Board by October 15th, 2020. There was discussion whether to move the regularly held October meeting up to have the budget presented at the meeting. The Board decided to have Katie email the Budget draft to them by the October 15, 2020 deadline and to keep the Board meeting date as originally scheduled for October 19th, 2020.

C. Consideration of alternative December Board meeting date due to holiday season

The Board decided to move the regularly scheduled meeting to December 14th, 2020 in light of the holiday season and budgeting deadlines.

SUPERINTENDENT REPORT:

Superintendent Mike Gibboni stated the water usage is way up from last year at this time, citing more people in the area at their second homes was most likely the cause. The testing at the springhouse continues and there are a couple of months of testing left in the year. We will know by the end of the year if the springhouse is under the influence of ground water. On another item, Mike confirmed that the software changes were made to the system and tested to ensure that there should not be any problems with water pressure surges in the future.

FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the August 2020 checklist.

By **MOTION** and second, the Board approved the August 2020 financial documents.

There was discussion about the net income portion on the financial documents. It was explained that there is money budgeted for emergencies, SDA conferences, extra meetings, audits, emergency pool, elections, etc. They have come in under budget this year so far.

DISTRICT SECRETARY REPORT:

There was discussion about forgiveness of late penalties for Mrs. Anna Lou Brown and Mrs. Kate Dore. By **MOTION** and second, the Board unanimously agreed to refund all late penalties for Mrs. Anna Lou Brown since she submitted a letter of explanation to the Board, paid the bill along with all of the late fees, and has never been late paying on her account. The Board unanimously declined to forgive the late penalties for Mrs. Kate Dore noting that this was not the first-time late payments were applied, and her unwillingness to pay the late fees. It was further noted that the District applies payments to the oldest invoices first, which will be the assessed late fees should they remain unpaid. Any unpaid user fee balance will be assessed late fees accordingly during the next billing cycle.

DISTRICT MANAGER REPORT:

Katie continues to work on the Budget. She noted that next year there will be an audit exemption year for Columbine Lake Water District. A Board member inquired into the status of Mr. Lee Petrides' previous reimbursement for repairs needed to his sewer service line related to the Kinnikinnick water line replacement. Katie stated that she has been working with the insurance company for Columbine Lake Water District. They have reached out to the Contractor's insurance company who put in the new water lines on Kinnikinnick.

There being no further business to be brought before the Board, the meeting was adjourned at 4:04 p.m.

Next Board meeting will be October 19th, 2020.



Jessica Selvog, Recording District Secretary



Mark Trumbo, Secretary/Treasurer